

www.usdaw.org.uk

Please complete in block capitals

Your Details

Usdaw Branch _____

Membership Code _____
(see your plastic membership card)

Mr/Mrs/Miss/Ms _____

Surname _____

Forename(s) _____

Address _____

_____ Postcode _____

Daytime Contact Tel. No. _____

Email _____

Your Claim

Offence _____

Date _____

Time _____

Did the offence occur during working hours?

Please tick as appropriate

(only claims incurred in the course of your employment can be considered)

Yes

No

Fine £ _____

Signature _____

Vehicle Type _____

Vehicle Registration _____

Additional Information

If necessary, please give any additional information in support of your claim:

Please ensure that you attach a copy of the Fixed Penalty Notice, together with a receipt showing that you have paid the relevant fine.

Send all documentation, together with this claim form, to the Road Transport Section, c/o Accounts Team, Usdaw Central Office, 188 Wilmslow Road, Fallowfield, Manchester, M14 6LJ.

FOR OFFICE USE ONLY

Received (Date) _____

Decision _____

Membership Check _____

Payment Sent (Date) _____

Member's Bank Details for Payment Via BACS

Sort Code

--	--	--	--	--	--	--	--	--	--

Account Number

--	--	--	--	--	--	--	--	--	--

Account Holder's Name _____

PRIVACY NOTICE

The data you are providing us will be used to process your RTDF claim. This is in pursuit of the Union's legitimate activities stated in the Objects in the Rule Book and in order to fulfil our contractual obligations to you as a member of the RTDF. This processing involves your personal data. The data that we collect about you here will be stored securely. The Claim Form will be retained for seven years as required by HMRC and Auditors, for staff data, this will be the term of your employment plus seven years in line with employment law and financial audit requirements. You have the right to be informed about the processing of your personal data, request access to your personal data, and its rectification, erasure, restriction on processing, objection to processing and portability. Usdaw and its Data Protection Officer may be contacted at 188 Wilmslow Road, Manchester, M14 6LJ. You have the right to complain to the Information Commissioner.