

Training for Reps

# Courses for Usdaw Reps



# WANT TO PLAY A MORE ACTIVE PART IN USDAW?

**Usdaw offers first-class training for reps and members who want to get more involved in the Union.**

## **Courses for Usdaw Reps**

### **Shop Stewards Introductory and Advanced Courses**

The first step is a three-day Introductory Course aimed at new Shop Stewards covering issues such as the role of the Shop Steward, grievance and disciplinary procedures, organising your workplace and recruitment of new members.

The next step is a Shop Stewards Advanced Course aimed at Shop Stewards who have been on the Introductory Course. The course builds on the skills developed on the Introductory Course as well as key issues identified by those attending the course. It is a three-day course, followed by a further two days a few weeks later.

### **Health and Safety Reps Introductory and Advanced Course**

The three-day Introductory Health and Safety Reps Course is aimed at new Health and Safety Reps. It is designed to give reps the knowledge and skills needed to put the workers' point of view on Health and Safety issues, and so help to build Union organisation.

The Health and Safety Reps Follow-on is a three-day course, followed by a further two days a few weeks later. It is aimed at Health and Safety Reps who have been on the Introductory Course with a more in-depth look at the issues covered on the Introductory Course.

### **Union Learning Rep Introductory and Advanced Courses**

The five-day Introductory Union Learning Rep Course is aimed at new Union Learning Reps. It is designed to give reps the skills they need to make learning accessible for members, and so help build Union organisation.

The Advanced training for Union Learning Reps can vary, but usually focuses on the skills ULRs need to promote and support key learning initiatives in the workplace including Maths, English and digital skills.

### **Organising Courses**

A variety of courses are held across the Union's divisions, for example 'Organising in the Workplace', to help build levels of Union membership.

USDW OFFERS FIRST-CLASS TRAINING FOR REPS AND MEMBERS WHO WANT TO GET MORE INVOLVED IN THE UNION.

## The Usdaw Organising Academy

The core Organising Academy is a six-month development opportunity for selected reps to advance their organising skills. Applications are submitted in January and the programme runs from May to November. Visit [www.usdaw.org.uk/academy](http://www.usdaw.org.uk/academy)

## Specialist Reps Courses

### Collective Bargaining

A three-day course essential for all reps directly involved in collective bargaining. The course is designed to equip reps with the knowledge and skills they need to participate actively in all stages of pay negotiations from building membership support and preparing the claim, through to negotiations and balloting.

### Workers Rights

A three-day course aimed at more experienced reps who wish to build their understanding of the law at work. The course agenda covers changes to contract, maternity rights, the Equality Act with a focus on disability, current affairs impacting on employment law and other subjects raised by the participants.

### Summer Schools

Annual Summer Schools (First and Second Series) looking at a variety of issues in more detail. Visit [www.usdaw.org.uk/summerschool](http://www.usdaw.org.uk/summerschool)

## Education and Training for Reps and Members

Ushaw provides learning opportunities for members as well as reps.

### Home Study Courses

Based on booklets and online learning, you can complete in your own time at home. They are not about tests or lots of writing, but aim to help members find out more about Ushaw. Home Study courses cover a range of issues including Democracy in Ushaw, Collective Bargaining, Pensions and Vulnerable Workers. Visit [www.usdaw.org.uk/homestudy](http://www.usdaw.org.uk/homestudy)

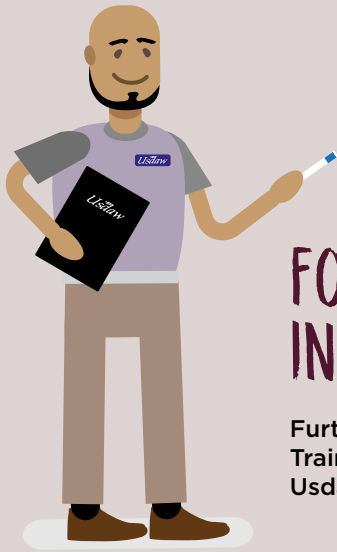
Ushaw also have other learning opportunities. Visit [www.usdaw.org.uk/LearningGateway](http://www.usdaw.org.uk/LearningGateway)

### Federation Schools

Weekend Federation Schools organised for branches affiliated to their local Federation and covering specific topics, some of which have included Employment Law, Campaigning, Union Organising, Health and Safety, etc.



THE CORE ORGANISING ACADEMY IS A SIX-MONTH DEVELOPMENT OPPORTUNITY FOR SELECTED REPS TO ADVANCE THEIR ORGANISING SKILLS.



*Usdaw*  
Education

## FOR MORE INFORMATION

Further details are available direct from your Training Officer via your Divisional Office or Usdaw's Education and Training Department:

### **South Wales and Western**

Cardiff Office  
Tel: 029 2073 1131  
email: [cardiff@usdaw.org.uk](mailto:cardiff@usdaw.org.uk)

### **Eastern**

Waltham Cross Office  
Tel: 01992 709280  
email: [walthamx@usdaw.org.uk](mailto:walthamx@usdaw.org.uk)

### **Midlands**

Redditch Office  
Tel: 01527 406290  
email: [redditch@usdaw.org.uk](mailto:redditch@usdaw.org.uk)

### **North Eastern**

Leeds Office  
Tel: 0113 232 1320  
email: [leeds@usdaw.org.uk](mailto:leeds@usdaw.org.uk)

### **Scottish**

Glasgow Office  
Tel: 0141 427 6561  
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### **Southern**

Morden Office  
Tel: 020 8687 5950  
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### **North West**

Warrington Office  
Tel: 01925 578050  
email: [warrington@usdaw.org.uk](mailto:warrington@usdaw.org.uk)

**For further information, contact:**

### **Education Department**

Usdaw  
188 Wilmslow Road  
Manchester M14 6LJ

**Call:** 0161 224 2804/249 2400

**email:** [education@usdaw.org.uk](mailto:education@usdaw.org.uk)

**Web:** [www.usdaw.org.uk/courses](http://www.usdaw.org.uk/courses)

*Usdaw*  
*Union of Shop, Distributive  
and Allied Workers*

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